

Personal Mobile Computing Device Policy for USD 227, Hodgeman County Schools

USD 227, Hodgeman County Schools allow students to access a district Google Account, a wireless network, and the option of using a personal mobile computing device (MCD) as a means to enhance their education. Examples of MCD's permitted include laptop-computers, netbooks, eReaders, iPods, iPads, smart phones, and tablets. Each student will only be allowed to register one device for access via the school wireless network. Other devices may access the Internet using a cellular broadband network.

The purpose of this policy is to ensure that students recognize the limitations imposed on personal devices. In addition to these rules, all conditions set forth in the school's Acceptable Use Policy and the Student Handbook must be adhered to on all devices. During the course of the year, additional rules regarding the use of MCD's may become part of this policy. Every student is expected to follow all guidelines, written or orally given by school personnel, and to demonstrate responsible and ethical behavior at all times. Hodgeman County Schools reserve the right to discontinue this program at any time.

General Usage

USD 227, Hodgeman County Schools provide the opportunity for students to bring MCDs to school for students to use as educational tools. **The use of MCDs will be at the discretion of the teacher. The teacher may set restrictions for use, such as using the devices for note taking without connection to the internet.** Students must obtain teacher permission before using MCDs during classroom instruction. If an adult asks a student to put his/her MCD away, the student must comply immediately. Students who loan their MCDs to another student assume all liability for any inappropriate use by the borrower.

Consequences of Misuse of Mobile Computing Device

If a student fails to comply with these guidelines, the consequences stated in the Acceptable Use Policy and Student Handbook may apply. These may include loss of privilege, disciplinary action, legal action, or other appropriate measures.

MCD Security Risks & Physical Security

MCD are especially vulnerable to loss and theft. USD 227, Hodgeman County Schools accept no responsibility for replacement of personal property brought to school. This includes MCDs. Students who bring an MCD to school assume total responsibility for said equipment. MCDs that are stolen or damaged are the responsibility of the student and his/her parents or guardians. The student who owns the MCD assumes responsibility for any damage regardless of how that damage occurs. Students should take all reasonable steps to protect their property against theft or damage.

- All MCDs must be clearly labeled with the student's name.
- MCDs should never be left unattended for any period of time, and passwords should not be shared.
- If a MCD is left unattended, it will be picked up by faculty or staff and turned in to the office.
- MCDs should not be left in view in an unattended vehicle.

Network Access

Students may register one device to access the Internet via the public wireless connection while on campus of USD 227 by providing the following information: device brand, type or model of device, serial number, and MAC address. The Guest Account Network provides filtered Internet access but does not allow access to shared resources on the Hodgeman County School Secured Network. Parents should be aware that, although there are filter controls on the public network, the potential exists, as it does with all Internet use, of the student to access material that may contain content that is illegal, inaccurate, or potentially offensive to students and their parents. Even with filtering software, it is not possible to absolutely restrict access (accidental or otherwise) to all such material. It will be each student's responsibility to adhere to the District Acceptable Use Policy, the Student Handbook, and the general usage rules set forth in this document.

- Students may only connect to the Guest Network Account. All other networks are prohibited. Students may not connect his/her MCD to the secured network, either wirelessly or by using an Ethernet cable plugged into a wall jack. MCDs connected in this way will be confiscated and users may lose access privileges.
- No student shall knowingly gain access to, or attempt to gain access to any computer, computer system, computer network, information storage media, or peripheral equipment without the consent of authorized school personnel.

- Internet access using cellular broadband networks is NOT filtered. The use of cellular broadband networks is the sole responsibility of the students and their parents. Their use is governed by existing policy and is subject to the same disciplinary policies regarding inappropriate use and the access of inappropriate content as Internet access provided by USD 227, Hodgeman County Schools.

By choosing to bring a MCD onto campus, students and their parents are consenting to allow any staff member to examine the MCD at any time for purpose of verifying that the content and usage of the device is in compliance with this agreement. Students shall have no expectation of privacy once they have been authorized to use their MCD on campus or at school sponsored events. School personnel may examine the MCD and search its contents if there is reason to believe that school policies, regulations, or guidelines have been violated.

Support

USD 227, Hodgeman County Schools are not responsible for damage, loss, or misuse of a MCD. Staff will not troubleshoot or download software onto MCDs. Support must be obtained by the student and their parents independently of school personnel. The owner of the MCD must supply all equipment necessary to set up and operate the device. Cables, network cards, dongles, antennas, flash drives, etc cannot be borrowed from the school.

Students are required to install Anti-Virus and Anti-Malware software on all personal laptops (PC and MAC) and keep these programs updated. They are also required to regularly update the operating software with critical updates. The computers should be free of spyware, adware, worms, viruses, Trojan horses, and peer to peer software.

Permission to Bring Mobile Computing Devices to School

Use a separate sheet for each student.

Agreement:

- To register device with the technology director, Mrs. Webb
- To comply with the rules and regulations in the guidelines of the MCD Policy, Acceptable Use Policy (AUP), and Student Handbook
- That school personnel may examine MCD at any time for the purpose of ensuring that the MCD is in compliance with this agreement.
- That USD 227, Hodgeman County Schools are not responsible for any possible damage or theft in connection to the student/parent's choice to bring a MCD to school
- That USD 227, Hodgeman County Schools provide no technical support for MCDs including troubleshooting or software installation.
- That use of MCDs may be revoked at any time.
- That this agreement can be modified by the school at any time and a new agreement would need to be signed.
- That this agreement must be resubmitted each year by students and parents.

Students and their parents/guardians wishing to take advantage of this voluntary program must comply with all rules and regulations set forth in these guidelines and the Acceptable Use Policy. By choosing to participate in this program, you are consenting to monitoring and verification of use, and to examination of the student's MCD as set forth above. The school retains the right to revoke MCD privileges based on any policy violation. In such cases, the parent will be informed and any consequences related to revocation are in addition to consequences related to the school's code of conduct.

Personal Mobile Computing Device Form - USD 227, Hodgeman County Schools

Please sign and return to the school office.

Parent:

I have read and understand the Mobile Computing Device Policy for USD 227, Hodgeman County Schools. I hereby give permission for my child to bring his/her MCD to school. I understand that the school is not liable under any circumstances for the loss of or damage to my child's MCD or any peripheral devices. I also release the school and its employees from any and all claims and damages of any nature arising from my child's use of or inability to use, their personal computing devices at school including, without limitation, the types of damages identified in the school's policies and administrative regulations.

Printed Name of Parent/Guardian: _____

Parent Signature: _____ Date: _____

Student:

I understand that my MCD use at school is not private, and the school may monitor my activity on my MCD while at school or at school sponsored events. The playing of games, music, personal electronic communication, or other entertainment on my MCD is prohibited unless explicitly approved by a teacher for educational purposes. Personal electronic communications include e-mail, instant messaging, texting, chat, blogs, conversations via phone or Skype type services, Facebook and other social networks. I understand that the purpose of having a MCD at school is education and that each teacher may choose to allow its use or not. I will abide by each teacher's decision.

I have read this policy and the Acceptable Use Policy and agree to abide by their provisions. I understand that violation of these provisions may result in suspension or revocation of system access, including the privilege of bringing a MCD to school, and/or other appropriate disciplinary or legal action in accordance with the student code of conduct, Acceptable Use Policy, Student Handbook and applicable laws.

Name of Student: _____

Student Signature: _____ Date: _____

Registered Device:

To be completed by the school when registering student mobile computing device:

Device Brand: _____ Type or Model: _____

MAC Address: _____ Serial Number: _____